

Academic Year of applying:



Application for Vice Chancellor’s Award & List for Overall Performance

(Duly completed application together with copies of relevant certificates/ documentary proofs certified by Mentor/ Advisor should be submitted to the Dean of the respective Faculty on or before the dead line. Incomplete application will not be considered for evaluation.)

1. Personal details

Full Name:

Name with Initials:

Reg. No:

NIC. No:

Date of Birth:

Sex: Male / Female

Faculty:

Department:

Contact Address:

Telephone No:

Mobile No:

Email Address:

2. Name of the degree programme for which you have been registered

.....

3. Date of registration:

.....

4. Details of any disciplinary action

Have you ever been subjected to any punishment or received any warning letter from the University? **Yes/ No**

If Yes, please specify;

.....
.....

5.2.2 Details of position of the sport team held during your university career

(Please attach certified copies of documentary evidence for all cited positions)

Marks:

Name of the Sport Team	Your Position	Period (From – To)	Remarks

5.2.3 Details of Colors/Best Athlete/Player of the Year

(Please attach certified copies of documentary evidence for all mentioned achievements)

Marks:

Name of the Competition	Name of the Sport	Colors/Best Athlete/Player	Month/Year of Competition	Remarks

5.3 Other Achievements in Extra-Curricular Activities

5.3.1 Details of positions held in Unions/Societies/Associations during your university career

(Please attach certified copies of documentary evidences for all cited positions)

Marks:

Name of the Union/Society/Association	Position Held	Period	Remarks

5.3.2 Details of achievement in International Level Competitions /Invention and Innovations, during your university career

(Please attach certified copies of certificates to confirm the receipt of prize/award/place)

Marks:

Name of the Competition/Award	Place/Award	Year and Month of Achievement	Remarks

5.3.3 Details of National Level Cultural Awards/Participation achieved during your university career

(Please attach certified copies of certificates to confirm the receipt of prize/award/place)

Marks:

Name of the Event	Place/Award	Year and Month of Achievement	Remarks

5.3.4 Details of Awards/Places achieved in University approved events during your university career

(Please attach certified copies of certificates to confirm the receipt of prize/award/place)

Marks:

University Level/Faculty Level	Name of the Event	Place/Award	Remarks

5.3.5 Details of Patents received during your university career

(Please attach certified copies of documentary evidence for all mentioned patents)

Marks:

Patent Title	Description of the Patent	Year and Month of Achievement	Remarks

5.3.6 Details of organizing University approved events during your university career

(Please attach certified copies of documentary evidence for all mentioned events)

Marks:

Name of the Event	Year of Involvement	Remarks

5.3.7 Details of awards in Inter University Level Competitions during your university career*(Please attach certified copies of certificates to confirm the receipt of prize/award/place)*

Marks:

Name of the Event	Place/Award	Year of Achievement	Remarks

5.3.8 Details of any University approved representation at International Forum/Event during your university career*(Please attach certified copies of documentary evidence for all mentioned representations)*

Marks:

Name of the International Forum/Event	Your Involvement	Year of Achievement	Remarks

5.3.9 Details of paper accepted/presented at any Conference/Symposium during your university career*(Please attach certified copies of documentary evidence for all presentations)*

Marks:

Name of the Conference/Symposium	Full Paper /Abstract	Your Involvement	Year of Achievement	Details of Proceeding

5.3.10 Details of Publications of Books/Holding of Individual Exhibition done during your university career

Marks:

5.3.10.1 Details of Publications done during your university career

(Please attach certified copies of documentary evidence for all books published)

Title of the Book	Your Involvement	Year of Achievement	Publisher and ISBN No.

Marks:

5.3.10.2 Details of Holding Individual Exhibition during your university career

(Please attach certified copies of documentary evidence for mentioned Exhibitions)

Type of the Exhibition	Faculty/University/ National/International Level	Year and Month of Achievement	Your Contribution and Description of the Exhibition

Marks:

5.3.11 Details of contribution for official functions during your university career

(Please attach certified copies of documentary evidence for mentioned events)

Name of the official Function/Event	Your Involvement	Year of Achievement	Remarks

----- To be completed by the Applicant and Selection Committee -----

No	Description	Recommended Marks	Marks Claimed by the Applicant	Marks Allocated by the Committee
1.	Academic achievements (Maximum 60% of Marks)			
	Total Marks for section I	60 (Maximum)		
2.	Sport Achievements (Maximum 20% of Marks)			
	World University Games/ International Games (i.e. Olympic, SAARC, Asian etc.)			
2.1	First Place	20		
	Second Place	15		
	Third Place	10		
	Participation for an event (Maximum up to 10 marks)	5		
	National Games			
2.2	First Place	10		
	Second Place	8		
	Third Place	6		
	Participation for an event (Maximum up to 06 marks)	3		
	Inter University Games			
2.3	First Place	6		
	Second Place	5		
	Third Place	4		
	Participation for an event (Maximum up to 04 Marks)	2		
	Provincial Games			
2.4	First Place	4		
	Second Place	3		
	Third Place	2		
	Participation for an event (Maximum up to 02 Marks)	1		
	Inter Faculty Games/District Games/University recommended invited Games			
2.5	First Place	1.5		
	Second Place	1		
	Third Place	0.5		
	University Freshers Meets			
2.6	First Place	1		
	Second Place	0.75		
	Third Place	0.5		
2.7	Post of President/Vice President/ Secretary/ Junior Treasure/Editor of Sport Council/ Captain of a University Sport Team	1/position/year		
2.8	Vice- Captain of a University Sport Team	0.5/position/year		
2.9	University Colors/Best Athlete/ Player of the Year	2		
	Total Marks for section 2	20 (Maximum)		

3.	Extracurricular Activities (Maximum 20% of marks)			
3.1	Posts of President/Vice President/ Secretary/ Junior Treasure/ Editor of Student Unions/Societies/Associations	1/position/ year 7		
3.2	International Level Competitions and Awards			
	First Place	10		
	Second Place	8		
	Third Place	6		
	Participation for an Event (Final Round)	4		
3.3	National Level Cultural Events/Talent Shows/Awards/Invention and Innovation or Equivalent Event(Stage Drama/Movies/Dancing/Singing/Painting/ Photography etc.)			
	First Place	5		
	Second Place	4		
	Third Place	3		
	Participation for an Event (Final Round)	2		
3.4	University approved Events (Competition/Orator/Singing/Dancing/Drama /Poetry Writing/Scrip Writing/Invention and Innovation etc.)			
	University Level	First Place	5	
		Second Place	4	
		Third Place	3	
	Faculty Level	First Place	2	
		Second Place	1.5	
Third Place		0.5		
3.5	Recipient of Patent	8		
3.6	Organizing of University approved event	0.5		
3.7	Inter University Level Competition/ Award			
	First Place/ Best Award	5		
	Second Place	4		
	Third Place	3		
3.8	Approved University representation at International Forum / Event	5		
3.9	Paper accepted/presented at any Conference / Symposium	2		
3.10	Publication of Books / Holding of Individual Exhibition (Paintings/Arts/Handcrafts etc.)	2		
3.11	Contribution to official function of the University	0.5		
3.12	Career Guidance Unit Events			
	Completing certificate in Soft Skills Development Programme	2		
	Participation for CSR (Corporate Social Responsibility) Events	0.5		
	CGU Club Participation	0.5		
	CGU Events Organizing	0.5		
	Conducting Entrepreneurship Activities	0.5		
	Participation for Leadership Camps	0.5		
Participation for CGU Trainings	0.5			
	Total Marks for section 3	20 (Maximum)		

8. Declaration

I confirm that I have read the eligibility criteria and the guidance on application for Vice Chancellor's Awards. To the best of my knowledge, I assure that all the information provided in this form is true and correct. I understand that giving false information will automatically disqualify my application and I further undertake to return any award obtained by myself as a result. I give my consent to the University of Ruhuna for processing the personal data contained in this form for the purposes connected with my application. I understand that I may be required to be available for interviews for selection whenever necessary.

.....
Signature of Applicant

.....
Date

----- To be filled by Mentor/Advisor-----

I certify that I personally know above student/graduand and the achievements listed above are true and accurate/not true and accurate to the best of my knowledge. Therefore I recommend/do not recommend him/her for the award. He/ She placed the above signature in front of me today.

.....
Name and Signature of Mentor / Advisor
Faculty of

.....
Date

-----To be filled by the DR/SAR/AR of relevant Faculty/ Examination-----

I certify that the details provided in the section 1, 2, 3(a) and 4 are correct/to be corrected as indicated according to the records in the Result Book and Personal File.
(Any correction should be indicated in **red colour** at relevant place with initial of DR/SAR/AR)

.....
Name and Signature of DR/SAR/AR
(Faculty of/Examination)

.....
Date

----- To be completed by the Faculty Selection Committee -----

Achievement	Allocated Marks
Academic Achievements (Maximum 60% of Marks)	
Sport Achievements (Maximum 20% of Marks)	
Extracurricular Activities (Maximum 20% of Marks)	
Total Marks	

This applicant will be nominated/not be nominated for the Vice Chancellor's Award/List of the graduating batch.

.....
Name and Signature of Chairperson
of the Selection Committee
Faculty of

.....
Date

Names of the Faculty Selection Committee Members

Signatures

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.

-----To be filled by the Dean of relevant Faculty -----

I recommend/do not recommend this applicant for the Vice Chancellor’s Award/List of the graduating batch.

.....
Name and Signature of Dean
Faculty of

.....
Date

----- To be filled by the Deputy Vice Chancellor -----

I recommend/do not recommend this applicant for the Vice Chancellor's Award/List of the graduating batch and forward/do not forward for the approval of the Senate.

.....
Name and Signature of the Deputy Vice Chancellor
University of Ruhuna

.....
Date